



**ALLEN  
HOSPITAL**  
IOWA HEALTH SYSTEM

Occupational Health



TAKING CARE OF  
*your*  
BUSINESS

September 2009

## Seasonal Flu Vaccine

Allen Occupational Health will begin distributing flu vaccine to area companies starting the first of October. The CDC recommends that people get their flu vaccine as soon as vaccine becomes available. While we have not yet received our supply, we expect to have it any day, so now is the time to schedule your company's vaccine clinic.

A couple of changes will take place this year to ensure regulatory compliance.

1. Payment for flu vaccines will be received from companies only.
2. Personal health insurance will not be filed, and personal checks/cash will not be accepted.
3. If a company employee is covered by Medicare Part B, the employee will need to present his/her Medicare Part B card. We are obligated to file a claim to Medicare Part B if we provide a beneficiary with a flu vaccine since Allen Hospital is a Medicare provider, and flu vaccine is a covered service.
4. Any company requesting Allen Occupational Health to provide a flu vaccine in the clinic for their employee/s will be asked to call in advance to authorize the service/payment as with any other medical service we provide.
5. Employees who are minors will require a parent/guardian to accompany them to sign a release to obtain a flu vaccine.

To request a flu shot clinic at your workplace, please complete the [REGISTRATION FORM](#) on the reverse and fax to 319-235-3471 or email a copy of the form to [nelsonmj@ihs.org](mailto:nelsonmj@ihs.org). A clinic coordinator will contact you to discuss the details. Please feel free to call Marlys Nelson or Ann Doeden at 319-235-3523 should you have any questions.

## H1N1 UPDATE

At this time we have limited information available about H1N1 vaccine to the general public. The vaccine will be distributed through the Public Health Department based on CDC Influenza Vaccination Guidelines.

## Introducing Tara Wait, RN, Drug & Alcohol Testing/Employee Health Coordinator

Allen Occupational Health is pleased to welcome Tara Wait, RN, as the newest member of our service team. Tara joins the Department with 10 years of

industrial nursing and management experience. Tara brings experience not only in drug testing, but in OSHA recordkeeping, workers' compensation claims management, nursing service management, and job placement. Tara will begin her role September 8.



## Upcoming Events

### Human Resource and Work Comp Strategies 1/2 Day Conference Hosted by Allen Occupational Health

- Tuesday, September 15, 2009  
8 - 1 p.m.  
Allen College,  
Gerard Hall  
*(Class is FULL — contact Natalie Kracht at [krachtna@ihs.org](mailto:krachtna@ihs.org) to be put on a cancellation list.)*

### Training Certification for Drug-Free Workplaces

- 2 hr. Initial Training - \$34 per person
  - Oct 15, 8-10 a.m. Medical Staff Classroom
  - Nov 12, 8-10 a.m. Medical Staff Classroom
- 1 hr. Annual Training - \$22 per person
  - Oct 16, 8-9 a.m. Medical Staff Classroom
  - Nov 13, 8-9 a.m. Medical Staff Classroom

*All registration information for classes listed above can be found at [www.allenocchealth.com](http://www.allenocchealth.com).*

## HOLIDAY HOURS

Allen Occupational Health Department will be closed for Labor Day on Monday, September 7. Coverage will be provided by Urgent Care Centers at United Medical Park and Prairie Medical Park from 8 a.m. – 2 p.m. and the Allen Emergency Department for all other holiday hours.

As with weekends in general, but in particular, holiday weekends, the laboratory is staffed to accommodate urgent, emergency and inpatient services. While we offer 24-hour drug and alcohol testing services for our company clients, we ask that you respect the limited resources of the health care system on weekends and holidays and refrain from encouraging routine post-job offer and random drug testing outside of regular clinic hours.

## Request a Flu Shot Clinic – Registration Form

**\$25.00 per person**

To request a flu shot clinic at your workplace, please complete the following informational form and fax to 319-235-3471 or email a copy of this form to [nelsonmj@ihs.org](mailto:nelsonmj@ihs.org). A clinic coordinator will contact you to discuss the details. Please feel free to call Marlys Nelson or Ann Doeden at 319-235-3523 should you have any questions.

*Additional Notes:*

1. Payment for flu vaccines will be received from companies only. Personal health insurance will not be filed, and personal checks/cash will not be accepted.
2. If a company employee is covered by Medicare Part B, the employee will need to present his/her Medicare Part B card. We are obligated to file a claim to Medicare Part B if we provide a beneficiary with a flu vaccine since Allen Hospital is a Medicare provider, and flu vaccine is a covered service.
3. Any company requesting Allen Occupational Health to provide a flu vaccine in the clinic for their
4. employee/s will be asked to call in advance to authorize the service/payment as with any other medical service we provide.

Company name:

Contact name:

Phone number:

E-mail address:

Street address:

City:

State:

Zip Code:

Location for immunizations:  At Company  At Allen Clinic  
 At Prairie Medical Park  Other

Shift Hours  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup>

Number of employees:  10 person

minimum

Preferred datys: M T W TH F

Additional information: